**Community Relations Subcommittee**

 **Subcommittee Meeting**

 **November 29, 2017**

 **Final Minutes**

MEMBERS PRESENT: Kim Sherwood, Arete Pascucci

OTHERS PRESENT: Kevin Lyons

**Call to Order:** Kim Sherwood called the meeting to order at 6:05 p.m. in the Administration Building of Masconomet.

**Minutes of November 15, 2017:** Approved.

**Senior Holiday Concert Update:** Arete Pascucci reported that Salem Five of Middleton would be funding the cost of the luncheons through a donation of $500. An invitation to attend is being extended to the three town administrators, as well as the various state legislatures that represent the three towns. The three COAs will be contacted and reminded of the logistics. A final headcount for lunches is due on December 15.

 **Newspaper Article Topics and Publication.** Kevin Lyons distributed his draft letter to the editor regarding ALICE, the active shooter response program that is now being used at Masconomet. The Committee voiced its approval and the letter will be sent to the TriTown Transcript for publication. A Pathways article on Mission to Mars and an article on Vision 2025 are still in the works, with publication slated for December. The idea of publishing an article on the new cleargov.com data tool that has been purchased by Masconomet was discussed. The committee agreed to add this to their article list.

 **Draft “ School Committee Corner” Update Article for the Newspaper.** The latest version of this document was briefly discussed. The writing and editing will continue and a final draft will be issued soon.

**Additional Public Records for the Masconomet Website.** Kim Sherwood introduced the idea of placing additional links to public records related to Masconomet directly on the website. This could include all staff contracts, as well as links to information about Masconomet contained on the Massachusetts Department of Elementary and Secondary Education (DESE) website. No action was taken.

**Old or New Business:** None

**Next meeting*:*** Wednesday, December 13, 2017 at 6pm.

**Adjournment:** A motion was made by Arete Pascucci at 6:49pm.